



February 16, 2017

MEMORANDUM

TO: Brockville & Area Community Residents
YMCA of Brockville and Area Board of Directors
YMCA of Brockville and Area Staff, Volunteers, Members and Participants

FROM: Brad Speck
Vice-Chair, YMCA of Brockville and Area

**RE: **BOARD DEVELOPMENT- Call for Nominations
YMCA of Brockville and Area Directors & Officers****

The purpose of this memo is to solicit nominations as per the election procedures outlined in By-Law 6.3. Enclosed is an outline of the nominating procedures for the YMCA of Brockville and Area Directors and Officers.

If you have any questions or comments, please contact Brad Speck at spitfl@hotmail.com or Diana Deakin-Thomas at ddeakin-thomas@brockvilley.com

The Nominations Committee consists of:

Brad Speck – Vice Chair YMCA of Brockville and Area Board of Directors
Pamela Prince – Director YMCA of Brockville and Area Board of Directors
Harold Hess – Director YMCA of Brockville and Area Board of Directors
Alan Medcalf – Director YMCA of Brockville and Area Board of Directors
Melissa Tyler – Director YMCA of Brockville and Area
Catherine Deplaedt – Chair of YMCA of Brockville and Area Board of Directors

Staff support:

Diana Deakin-Thomas –CEO, YMCA of Brockville and Area

YMCA OF BROCKVILLE AND AREA BOARD NOMINATION INFORMATION

THE ROLE OF THE YMCA OF BROCKVILLE AND AREA BOARD

- To be the Board of Directors of the YMCA of Brockville and Area
- To ensure that the YMCA of Brockville and Area fulfills its responsibilities, operates effectively and acts in accordance with the principles of being ethical & accountable, collaborative, open & responsive, integrated & convergent, and proactive
- To set and monitor the strategic plan for the YMCA of Brockville and Area
- To foster the growth of the YMCA of Brockville and Area
- Support the mission, vision, values, strategic plan, policies and goals of the YMCA of Brockville and Area

RESPONSIBILITIES OF A YMCA OF BROCKVILLE AND AREA BOARD DIRECTOR

- Attend monthly meetings usually the 4th Monday evening of each month
- Attend the Annual General Meeting, typically held in May
- Be a member of at least one committee of the board or task group which meets in conjunction with Board meetings
- Prepare for and participate in board meetings and understand the information provided in order to support substantive discussion and sound decision making to help the board fulfill its fiduciary responsibilities
- Be an ambassador of the YMCA of Brockville and Area in the Brockville & Area community
- To fully support the YMCAs philanthropic goals by contributing to annual, capital, and /or endowment campaigns based on capacity to give, and to assist in acquiring other community donations.

DESIRED SKILL SET

The Nominations Committee is seeking Board nominees with one or more of the following skill sets:

Specifically:

- Leadership Skills
- Leading or managing change
- Strategic communications
- Philanthropy, Funds Development

And secondarily:

- Connected to Communities and Networks: connected to people, organizations and opportunities that would advance the YMCA's vision, mission and values (e.g. government, education, health, or corporate sectors)
- Strategic Focus: experience in strategy development in the areas of brand strategy, advocacy, strategic positioning and marketing, and IT/shared services expertise,
- Strong leadership, advocacy and communication skills
- Previous board experience and strong community partnerships an asset
- Previous exposure to fundraising,

- Demonstrates an understanding for the the diversity of our community and a focus on inclusivity

DIVERSITY AND SOCIAL INCLUSION

The YMCA of Brockville and Area is committed to the principles of diversity and social inclusion.

To help advance this commitment, the Nominations Committee is interested in receiving nominations for candidates with the potential to strengthen the Board’s diversity in terms of age (under 35) and ethnicity.

TERMS OF OFFICE

YMCA of Brockville and Area Board Director (See Appendix A)

- Elected for a three-year term and shall not hold office for more than 6 consecutive years. By-Law 6.5 and 6.6

If you would like to recommend a suitable candidate (s), please contact either Brad Speck, Vice-Chair YMCA of Brockville and Area Board of Directors spitfl@hotmail.com or Diana Deakin-Thomas, CEO of YMCA of Brockville and Area ddeakin-thomas@brockvilley.com. We would ask that you do not directly approach potential candidates yourselves.

QUALIFICATIONS

- All directors shall be individuals, shall be at least 18 years of age, shall not have been declared incapable by a court in Canada or in another country, shall not have the status of bankrupt and shall not be an ineligible individual as that term is defined in the Income Tax Act (Canada).

FURTHER INFORMATION AND TO APPLY

- Nominations welcomed by **March 31, 2017**.
- Any director of the YMCA of Brockville and Area Board who is eligible for re-election must be **re-nominated** by a member Association or a director of the YMCA of Brockville and Area Board.
- The term for Board directors elected at the 2017 Annual General Meeting will commence immediately following the meeting.
- To apply:
 - The names of potential candidates who meet the criteria should provide a brief resume (maximum 2 pages) and a brief statement on why he/she is interested in a director position and send to:
Diana Deakin-Thomas, CFRE
CEO, YMCA of Brockville and Area
345 Park Street
Brockville, ON K6V 5Y7
613 342 7961 x 40 or ddeakin-thomas@brockvilley.com

Please contact Diana Deakin-Thomas CEO , YMCA of Brockville and Area if you would like to receive the following background information:

- YMCA of Brockville and Area By-Laws
- YMCA of Brockville and Area Strategic Plan (Available on our website)
- YMCA of Brockville and Area 2015 Impact Report (Available on our website)

The YMCA of Brockville and Area values the diversity of people and communities and is committed to excellence and inclusion.

See Appendix A for current Board Member listing of terms.

Appendix A: Directors of the YMCA of Brockville and Area

The following is a list of current Board directors and their terms of office:

Term expires 2017:

Ed Rock

Renewal for a second term in 2017:

Michel Lacey
Alan Medcalf
Pamela Prince
Cynthia Sparring

Terms expires 2018:

Catherine Deplaedt
Shelley Bacon

Renewal for a 2nd term in 2018:

Brad Speck
Harold Hess

Term expires 2019:

Stephanie Goffin-Boyd

Renewal for a 2nd term in 2019:

Melissa Tyler
Claire Smith

Term expires 2020:

Michael Lacey
Alan Medcalf
Pamela Prince
Cynthia Sparring

There is one opening on the board for the 2017 - 2020 term

Officers of the Board:

Chair	Catherine Deplaedt	2015-2017
Vice Chair, Governance	Stephanie Goffin-Boyd	2015 -
Vice Chair, Development	Brad Speck	2016 -
Treasurer	Michael Lacey	2014 -
Secretary	Cynthia Sparring	2015 -